

# Texas Southern University Endowment Fund



## Statement of Investment Policy

August 2021

## **I. OVERVIEW**

This statement is made in accordance with the fiduciary requirements under the Uniform Prudent Management of Institutional Funds Act of 2012 (UPMIFA). Its purpose is to establish a clear understanding between the Board of Regents of Texas Southern University, investment manager(s), advisor(s) and service provider(s) regarding the investment policies, goals, and objectives of Texas Southern University (the University).

Texas Southern University was established on March 3, 1947. Its legal address is 3100 Cleburne Street, Houston, Texas 77004. The Texas Southern University Endowment will be referred to as the “Endowment Fund” throughout this policy.

The Endowment Fund was established to provide financial aid and support for philanthropy, to promote social welfare or education, or otherwise to further the Fund in the manner described within the Texas Southern University mission statement, as revised from time to time by the appropriate committee.

The Endowment Fund's assets will be managed by one or more investment manager(s) and/or advisor(s) with full discretion within the boundaries of the investment policy, as selected by the Board of Regents of Texas Southern University. These investment professionals will invest the assigned assets in accordance with this investment policy, objectives, and guidelines.

This statement of objectives and guidelines is intended to provide meaningful guidance in the management of the Endowment Fund's assets and yet not be overly restrictive given changing economic, business, and investment market conditions.

## **II. STATEMENT OF RESPONSIBILITIES**

The Board of Regents directs the investment activities of Texas Southern University. They recognize this responsibility is best performed by directing professional investment manager(s) and advisor(s), rather than by acting as investment manager(s) themselves. Therefore, this task will be accomplished by appointing a Chief Investment Officer (CIO) and Investment Officer (IO) to monitor the performance of the investment advisor(s) and manager(s) to ensure that the investment objectives are being met and taking appropriate action if objectives are not being met over a reasonable period of time. The Board of Regents shall designate the CIO and/or IO.

The University may contract with external investment managers or advisors to assist the CIO/IO in execution of duties. Such contract must be approved by the Board of Regents and may not be in force for a period greater than 2 years. Renewal or extension of the contract must be approved by the Board of Regents.

The CIO/IO acting in accordance with the written procedures and exercising due diligence, shall not be held personally responsible for a specific security's credit risk or market price changes, provided that these deviations are reported immediately and the appropriate actions are taken to control potential adverse developments.

All investment managers and consultants must sign the Investment Policy certification

form acknowledging that the business organization has received and reviewed the Endowment Fund Investment Policy and implemented reasonable procedures and controls.

**A.** The Board of Regents on behalf of Texas Southern University are responsible for:

1. Approving the investment policy, goals, and objectives;
2. Approving qualified investment manager(s) and investment advisor(s);
3. Receiving and reviewing reports about the status of the performance of the Endowment Fund's assets;
4. Approving a uniform and appropriate basis for selecting and evaluating the investment manager(s);
5. Appointing a Chief Investment Officer and Investment Officer to monitor the performance of the investment advisor(s) and manager(s) to ensure that the investment objectives are being met, taking appropriate action if objectives are not being met over a reasonable period of time, and that the investment advisor(s) and manager(s) are in compliance with the investment policy. The CIO and IO may make recommendations based on the under-performance over a reasonable period of time and/or failure to comply with the investment policy and to replace the investment advisor(s) and manager(s). The CIO and IO are to ensure that this investment policy statement is updated when appropriate and communicating these changes to the appropriate parties.

**B.** Conflict of Interest

A CIO and/or IO who have a personal business relationship with an organization seeking to sell investments, shall file a statement disclosing that personal business interest. A CIO and/or IO who have a relationship within the third degree of affinity or consanguinity to individuals seeking to sell an investment to the University, shall file a statement disclosing that relationship.

In addition, any investment manager, investment advisor, or investment consultant who has a personal business relationship with an organization seeking to sell investments to the University or has a relationship within the third degree of affinity or consanguinity to individuals seeking to sell an investment to the University, shall file a statement disclosing that relationship.

The Endowment Fund corpus and/or income may not be invested in instruments or securities issued by an organization in which an investment manager or consultant is a controlling stakeholder, director, or owner within the meaning of federal securities laws and other applicable laws.

**C. The Custodian(s)** of the Endowment Fund's assets is/are responsible for:

1. Safekeeping of Endowment Fund assets;
2. Accounting for the financial positions of the Endowment Fund, presenting income and expenses, and identifying the specific assets in the Endowment Fund and their relative proportion to total assets;
3. Ensuring that the Endowment Fund collects income due from investments held and that disbursements are properly authorized;
4. Preparing reports and accountings as requested by the Board of Regents regarding Endowment Funds.

**D. The Investment Manager(s)** is/are responsible for:

1. Managing the Endowment Fund's assets in accordance with this investment policy statement;
2. Complying with the provisions of UPMIFA as they pertain to the duties, functions, and fiduciary responsibilities of the manager and the manager's employees assigned to the Endowment Fund's account;
3. Conforming to the standards and responsibilities as established under UPMIFA and/or appropriate state regulatory bodies;
4. Acting as the Registered Investment Advisor and serving as the Endowment Fund's Investment Fiduciary, as described under UPMIFA;
5. Investing the Endowment Fund's assets solely in the best interest of the Endowment Fund with the exclusive purpose of:
  - a. Providing benefits to further the stated mission of the Endowment Fund
  - b. Defraying reasonable expenses of administering the Endowment Fund
6. Managing the Endowment Fund's assets assigned within the investment strategy, as originally presented to the Board of Regents of Texas Southern University.

**E. The Investment Advisor** will be responsible for:

1. Investment Policy Review
2. Asset Allocation Analysis
3. Investment Manager Due Diligence and Oversight
4. Performance Reporting
5. Other Investment matters

## **F. Ethics Disclosure**

The prospective fund manager(s) and advisor(s) shall have the Form ADV on file with the Securities Exchange Commission prior to selling investments to or managing investments for Texas Southern University. The Form ADV is required to be filed annually with the Securities Exchange Commission. A copy of the most recent Form ADV must be on file with Texas Southern University. In addition, a statement of any other personal business relationship with Texas Southern University shall be filed disclosing that personal business interest and will be kept on file by Texas Southern University.

## **III. INVESTMENT OBJECTIVES**

**A.** Safety of principal invested is the foremost objective in the investment decisions of Texas Southern University. Each investment transaction shall seek to ensure the preservation of principal in the overall portfolio. The risk of loss shall be controlled by investing only in authorized securities as defined in this Policy, by qualifying the financial institutions with whom Texas Southern University will transact, and by portfolio diversification. Safety is defined as the undiminished return of the principal on the Endowment Fund's investments.

**B.** The Endowment Fund's assets are to be invested in a balanced portfolio composed of equity, fixed income, cash equivalent securities, and other investments as determined by the Board of Regents.

**C.** These objectives recognize the nature of Texas Southern University, its purpose, and source of funds. Since the Endowment Fund exists for the purpose of providing benefits to philanthropic causes or for otherwise furthering institutional goals as outlined in the mission statement, the assets must be invested in the sole interest and benefit of Texas Southern University in a prudent manner consistent with the provisions of UPMIFA. Within this framework, the principal investment objectives are:

1. The overall investment objective is to achieve a reasonably consistent rate of return on total Endowment Fund assets, with a concern for stability and preservation of principal.
2. When selecting securities, the investment manager(s) or investment advisor(s) without discretion (brokers) are expected to prudently diversify the investments of the Endowment fund consistent with the Endowment Fund's guidelines, thus minimizing the risk of large losses.

**D.** In order to meet the Endowment Fund's objectives stated above, the primary long-term investment objective of the endowment is to earn a total real (i.e. inflation-adjusted) rate of return that equals or exceeds 4.5% to 5% over the long-term (5 to 10 years). It is also understood that due to market conditions, there may be periods where this objective is exceeded and purchasing power is enhanced, as well as periods where

the objective is not met and purchasing power is diminished. In addition, the performance of the overall endowment is expected to be consistently in at least the second quartile of the NACUBO Annual Comparative Performance Survey of all educational endowments over rolling five-year time periods. Thus, the CIO, in consultation with the Investment Advisor, is responsible for allocating assets to segments of the market. The Investment Advisor will communicate the asset allocation strategy to the selected Investment Managers to execute the plan and report performance that will be benchmarked to educational endowments and capital markets.

Finally, the total return of the Endowment Fund's investment portfolio should be evaluated against the return of a composite index consisting of appropriate benchmarks weighted according to asset allocation targets.

## **IV. INVESTMENT POLICY**

### **A. GENERAL**

1. The assets must be invested in compliance with:
  - The Uniform Prudent Management of Institutional Funds Act of 2012 (UPMIFA) as amended  
The Endowment Fund's written investment policy
2. The investment manager(s) is/are granted full investment discretion regarding the purchase and sale of individual securities, which is consistent with the described objectives and directives of the Endowment Fund CIO and IO;
3. The investment manager(s), as the Endowment Fund's investment fiduciary, is/are responsible for the purchase and sale of such securities as they are so entrusted.
4. The investment manager(s) is/are not permitted to deviate from specifically announced investment strategies without prior written approval of the Board of Regents (e.g. fixed income only managers are not to purchase equity or convertible securities, and domestic equity only managers are not to purchase international stocks or U.S. Government bonds).
5. The assets of the Endowment Fund shall be invested in a manner that is consistent with generally accepted standards of fiduciary responsibilities. The safeguards which guide a prudent investor shall be observed.
6. All equity, fixed income, and cash equivalent assets must have readily ascertainable market values from commonly accepted market sources and be readily marketable.
7. Preservation of capital is the primary long-term investment objective for the portfolio. Therefore, capital gains are to be protected once earned. As an

example, during periods of protracted market declines, cash may be raised up to the maximum permissible level so that the potential for capital losses is reduced.

In order to preserve purchasing power parity, the Endowment's spending policy shall not exceed 5%. The calculation of the 5% spending rate will be based upon a three-year moving average of the Endowment Fund earnings—with the most recent year removed. The 5% annual spending rate is required to be applied to each individual endowment. The University will calculate the average market value based upon the time period that these endowments are in existence.

8. The asset value of the portfolio, exclusive of contributions or withdrawals, is expected to increase in value over a period of years.
9. Realization of gains or losses should be reviewed solely in terms of investment merits and long-term expectations.
10. Prohibited alternative investments shall include, but not be limited to, investments in:
  - Managed Futures Funds
  - Energy Investment Funds
  - Life Insurance Contracts
  - Tangible Assets (Gold & Silver)
  - Equity Long Short Funds
  - Equity Market-Neutral Funds
  - Equity Pairs Trading Funds
  - Equity Arbitrage and Merger Arbitrage Funds
  - Event-Driven Strategy Funds
  - Fixed Income/Mortgage Arbitrage Funds
  - Emerging Markets Funds
  - Distressed Securities Funds
  - Global Macro Funds
11. In addition to the equity securities and fixed income securities, as discussed in section D and section E, acceptable alternative investments may also include:
  - Real Estate (REIT's)
  - Venture Capital Investment Funds/ Funds of Funds
  - Convertible Bond Strategy Funds
12. Texas Southern University has determined that lending and/or hypothecation of Endowment Fund assets by its custodian(s) is not permissible.

## B. PORTFOLIO LIQUIDITY

1. Investments in cash and cash equivalents should be in range of zero to five percent (0-5%)

## C. FIXED INCOME INVESTMENTS

### 1. Acceptable fixed income investments.

a. Fixed income securities are securities that pay and/or accrue interest and/or dividends. Examples of fixed income securities would be U.S. Treasury obligations, obligations of government-sponsored enterprises, federal agency obligations, domestic corporate debentures, notes and preferred stock (unless otherwise specified below and within the minimum quality rating as stated in #3 of this section), commercial paper, commercial bank certificates of deposit, money market funds, and investment company funds which invest in the above. Fixed income securities allowed may include the following:

- U.S. Government Treasury Obligations
- U.S. Government Agency Obligations
- Corporate Bonds, both Investment-Grade and High Yield (below Investment Grade). The total investment in High Yield securities is limited to 15% of the total Endowment portfolio's market value
- Guaranteed Interest Contracts (GIC's)
- Foreign Government Bonds
- Foreign Corporate Bonds
- Cash Management and fixed income funds sponsored by organizations exempt from federal income taxation under Section 501 (f), Internal Revenue Code of 1986 (26 U.S.C. 501(f))
- Negotiable Certificates of Deposits issued by a bank that has a certificate of deposit rating of at least 1 or the equivalent by a nationally recognized credit rating agency or that is associated with a holding company having a commercial paper rating of at least A-1, P1, or the equivalent by a nationally recognized credit rating agency

b. Prohibited fixed income investments shall include, but not be limited to:

- Fixed Income Annuities
- Yield Enhancement Techniques (options and futures)

2. Fixed income securities are to be selected and managed as to ensure an appropriate balance of quality, maturity, and coupon. This balance should be consistent with current market and economic conditions, as well as this document.

3. The minimum rating for investments in interest bearing obligations shall be "Baa" and Commercial Paper "A1/P1".

4. Convertible securities shall be considered equity derivatives, and as such, shall not be an acceptable investment in the fixed income allocation.

#### D. EQUITY SECURITIES

1. Equity securities investments are to be selected, and consistently applied, on the basis of the criteria and declared strategy of the investment manager (i.e. growth managers buy growth equities and value managers buy value equities). The investment manager(s) is/are directly responsible for the purchases and sales of such investments, under the discretion granted within the investment manager contract.
2. Equity securities are defined to include convertible issues as well as common stocks and shall be acceptable investments within the equity securities category. Equity securities may include common or convertible preferred stock, convertible debentures, or investment company funds which invest in the above. Receipt of stock rights or warrants from existing equity holdings may be held, or sold, solely at the discretion of the investment manager(s).
3. Funds available for investment in equity securities may be temporarily invested in short-term U.S. Treasury obligations, short-term obligations of government-sponsored enterprises, federal agencies, commercial paper, commercial bank certificates of deposit, money market funds, and other generally accepted money market instruments.
4. The list of acceptable equity investments and prohibited equity securities are:
  - a. Equity investments that are acceptable include:
    - Domestic Equities (benchmarks include S&P 500, Russell 3000, Russell 1000, Russell Mid Cap, Russell 2000)
    - Equity Mutual Funds/Co-Mingled Funds
    - Equity Rights and Warrants
    - Global Equity Funds
    - International Equities
    - Index Funds/Exchange Traded Funds (ETF's)
    - Stock/Index Options (Hedging)
  - b. Prohibited equity alternatives shall include, but not be limited to:
    - Variable Annuities
    - Stock/Index Options (Speculation)
    - Margin Trading
    - Short Selling
5. The Board of Regents has determined that the investment manager(s) are to vote the shareholders' proxies. Such voting is to be solely in the best interest

of Texas Southern University within the given stated policy, goals, and objectives. It is further expected that each of the investment manager(s) will report back to the Board of Regents, on an annual basis regarding the results of these proxy votes.

**E. Allowable Investment Vehicles**

- Mutual Funds
- Separately Managed Accounts
- Commingled Funds
- Exchange Traded Funds (ETFs)
- Hedge Funds
- Fund of Funds

## F. PORTFOLIO DIVERSIFICATION

### 1. General

- a. The strategic asset mix (minimum and maximum allocations) of fixed income, equities, alternative investments, and cash equivalents shall be at the discretion of Texas Southern University Board of Regents and shall be reflected within this investment policy statement.
- b. The total portfolio allocation ranges are:

Investment Type	Allocation Range
Cash Equivalent Investments	0 to 5%
Domestic Equity Investments	25 to 75%
International Equity Investments	0 to 25%
Domestic Fixed Income Investments	15 to 75%
Global/International Fixed Income Investments	0 to 25%
*Alternative Investments	0 to 15%

\* Denotes Alternative Investments as stated in Section IV (A) 11 and 12

- c. On an annual basis (or more frequently if determined necessary), the Board of Regents may re-assess and re-balance, in accordance with this statement, Endowment Fund assets as deemed necessary.
- d. No more than ten percent (10%) of the total Endowment Fund assets shall be invested in the securities (equities, debentures, preferred stock) of one issuing corporation at the time of purchasing (excluding U.S. Government and U.S. Government Agency debt).
- e. No more than twenty percent (20%) of the market value of total Endowment Fund assets should be invested in any one industry (excluding U.S. Government and U.S. Government Agency debt).

### 2. Equity Investments

#### A. Rebalancing

1. It is generally expected that no more than five percent (5%) of a manager's assigned assets shall be invested in one issuing company at the time of purchase without disclosure from the investment advisor. Any one industry that becomes more than twenty percent(20%) of an equity portfolio, due to its price appreciation, shall have shares sold to reduce it back to the

policy guidelines.

2. It is generally expected that the investment manager(s) will not exceed individual industry weighting by more than twenty percent (20%) compared to the relevant Benchmark Index. If industry holdings exceed the 20% threshold, then the investment manager shall sell shares to reduce it back to the policy guidelines.

### 3. Fixed Income Investments

a. The fixed income portfolio manager(s) is/are expected to diversify corporate debt investments, or to purchase those investments which themselves are diversified, across a prudently constructed portfolio.

b. Excluding U.S. Government and U.S. Government Agency securities, fixed income securities exceeding one year in maturity are not to exceed twenty percent (20%) of an individual portfolio's assets in one corporation.

## V. INVESTMENT PERFORMANCE EXPECTATIONS

### A. TOTAL PORTFOLIO

In order to meet the Endowment Fund's objectives stated above, the primary long-term investment objective of the endowment is to earn a total real (i.e. inflation-adjusted) rate of return that equals or exceeds 4.5% to 5% over the long-term (5 to 10 years). It is also understood that due to market conditions, there may be periods where this objective is exceeded and purchasing power is enhanced, as well as periods where the objective is not met and purchasing power is diminished. In addition, the performance of the overall endowment is expected to be consistently in at least the second quartile of the NACUBO Annual Comparative Performance Survey of all educational endowments over rolling five-year time periods. Thus, the CIO, in consultation with the Investment Advisor, is responsible for allocating assets to segments of the market. The Investment Advisor will communicate the asset allocation strategy to the selected Investment Managers to execute the plan and report performance that will be benchmarked to educational endowments and capital markets.

Finally, the total return of the University's investment portfolio should be evaluated against the return of a composite index consisting of appropriate benchmarks weighted according to the University asset allocation targets.

At least 2 of the 3 investment goals, as described below, are to be achieved over a period of ten years or more.

1. The annualized total returns of the Endowment Fund's assets are to equal or exceed a real rate of return of 4.5% to 5% over a period of ten years or more. One, three, and five-year rolling returns shall be used as interim measures to determine appropriate returns for different investment horizons.

2. Investment returns shall be above the median return of similarly balanced portfolios (equities, bonds, and cash). This performance criterion is to be achieved over a period of one, three and five years, rather than the ranking in any one year.
3. Volatility, as measured by standard deviation, shall be kept within the historical range of similarly styled portfolios.

## **B. FIXED INCOME ASSETS**

At least 2 of the 3 investment goals, as described below, are to be achieved over a period of ten years or more.

1. The total fixed income component is to equal or exceed the return of whichever is the most appropriate index(es) as determined by the portfolio allocations, net of management fees, over a period of ten years or more. One, three, and five-year rolling returns shall be used as interim measures to determine appropriate returns for different investment horizons.
2. The risk-adjusted returns of the fixed income manager(s) should be above the median returns of similarly styled fixed income manager(s) on an annual basis.
3. Volatility, as measured by standard deviation, shall be kept within the historical range of similarly styled fixed income portfolios.

## **C. EQUITY ASSETS**

At least 2 of the 3 investment goals, as described below, is/are to be achieved over a period of ten years or more.

1. The total rate of return of the equity component is to equal or exceed whichever is the most appropriate index over a period of ten years or more. One, three, and five-year rolling returns shall be used as interim measures to determine appropriate returns for different investment horizons.
2. The risk-adjusted returns of the equity manager(s) should be above the median returns of similarly styled equity manager(s) on a rolling 3 to 5-year basis, net of all fees.
3. Volatility, as measured by standard deviation, shall be kept within the historical range of similarly styled equity portfolios.

## **D. PERFORMANCE BENCHMARKS**

Asset class performance benchmarks include the following:

Investment Type	Benchmark
Domestic Equity	S&P 500 Russell 3000 Russell 2000 Russell 1000 Russell Mid Cap
International Equity	MSCI ACWI ex-US MSCI EAFE
Domestic Fixed Income	Barclays Aggregate Barclays 1-3 Yr. GovernmentBarclays High Yield Barclays Government/Corporate Bond Index
Global/International Fixed Income	Citigroup World Government Bond Index Barclays Global Aggregate
Cash	90-Day US Treasury Bills

An Investment Manager will be rated in a “Favorable Status” if they are delivering favorable performance and there are no outstanding organizational issues. An Investment Manager will be in a “Caution Status” if:

For Equities:

- Investment Manager’s three-year performance is below the 50th percentile of their peer universe, and they are trailing the style benchmark, or
- Investment Manager’s five plus year performance is below the 50th percentile of their peer universe, and they are trailing the style benchmark.

For Fixed Income:

- Investment Manager’s three-year performance is below the 50th percentile of their peer universe, and they are trailing the style benchmark, or
- Investment Manager’s five plus year performance is below the 50th percentile of their peer universe, and they are trailing the style benchmark.

The Investment Manager will also be considered on “Caution Status” if there is a material change in the ownership structure of the Investment Manager’s organization, or there is a departure of key investment professionals.

Caution Status Procedures:

If deemed necessary, the Investment Management Consultant is authorized to place a manager on caution status without first informing, or having agreement from, the Investment Committee. In this case, the Consultant must immediately inform the Chairman of the Investment Committee of their action and recommend a course of action. An Investment Manager that falls into “Caution Status” will undergo a thorough review by the Investment Consultant. This review will address how the

Investment Manager will move back to “Favorable Status” or be considered for termination. The Investment Manager will be monitored on a monthly basis during this cautionary period. Investment Managers on “Caution Status” may be required to present to the Investment Committee. The Investment Committee will review the Investment Managers’ situation based upon the following priorities. Highest priority will be given to those failing to meet the five-year target and next to those failing to meet the three-year target. An Investment Manager can move back to “Favorable Status” by improving its “since inception” performance above the “five-year plus” criteria.

In addition to the above, immediate termination of Investment Managers should be considered:

- When they deviate from the CIO or IO’s instructions.
- When they deviate substantially from their investment disciplines and process.
- When the CIO or IO have any material problem or concern regarding the Investment Manager.

## **VI. REPORTING**

- A.** The CIO or IO is required to report to the Board of Regents on a quarterly basis the current investment position of the university using the university’s fiscal year end date of August 31 prepared in accordance with GAAP. The report will include the following defined criteria:
- The quarterly investment report shall include a summary statement of investment activity prepared in compliance with generally accepted accounting principles. This summary will be prepared in a manner which will allow the University to ascertain whether investment activities during the reporting period have conformed to the Investment Policy. The report will be provided to the Board of Regents. Additionally, this report will comply with any requirements mandated by any laws of the State of Texas. The report will include but not be limited to the following:
    - A listing of individual securities held at the end of the reporting period.
    - Unrealized gains or losses resulting from appreciation or depreciation by listing the beginning and ending book and market value of securities for the period.
    - Additions to the Endowment and changes to the market value during the period.
    - Account, fund, or pooled group fund.
    - Average weighted yield to maturity of portfolio as compared to applicable benchmark.
    - Listing of investments by maturity date.
    - Fully accrued interest for the reporting period
    - The percentage of the total portfolio which each type of investment represents.
    - Statement of compliance of the University’s investment portfolio with state law and the investment strategy and policy approved by the Board of Regents.
- B.** The Investment Manager(s) is/are required to submit any information necessary to prepare quarterly reports or reports in addition to the requirements stated in Section

VI (A) to the Investment Advisor. Quarterly report information will be required to be submitted within forty-five days after a current fiscal quarter has ended.

## **VII. COMMUNICATIONS**

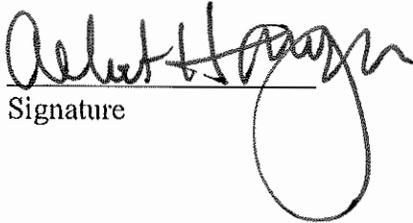
- A.** The investment manager(s) is/are required to be available to meet with Texas Southern University at least semiannually, unless otherwise directed.
- B.** Any significant change in investment strategy by the investment manager(s) should be communicated to Texas Southern University in writing, for approval, prior to the enactment of the strategy.
- C.** Any significant changes in investment professionals within the investment management firm or those assigned to this account should be communicated to Texas Southern University within thirty days for their approval.
- D.** Performance results, portfolio listings, valuations, and transaction summaries consistent with CFA Institute guidelines should be provided promptly on a quarterly basis.

## **VIII. PERFORMANCE REVIEW**

The Board of Regents of Texas Southern University may request that performance reports be prepared by an independent agency on a quarterly basis, to ascertain current and long-term absolute levels of achievement toward the stated goals. Further comparisons will be made on a relative basis to general market indices and other managed fund results.

## XI. REVISIONS

This statement will be reviewed annually by the Board of Regents of Texas Southern University and any appropriate modifications will be made. It is the responsibility of the Board of Regents to communicate such revisions, in writing, to the investment manager(s) and advisor(s) within thirty days. Texas Southern University investment policy statement of investment goals and objectives is hereby approved on August 31, 2021 and the Chair of the Texas Southern University Board of Regents affirms that a majority of the Board of Regents has approved this policy.



Signature

Mr. Albert H. Myres

Print Name

Chair, Texas Southern University

Board of Regents

**FOR THE ENDOWMENT FUND INVESTMENT MANAGERS**

I hereby acknowledge and accept receipt of Texas Southern University investment goals and objectives policy statement dated August 31, 2021 (date of approval by the Board of Regents). I have read, understood, and will comply with all approved sections. Furthermore, it is understood by all parties that I, as a representative of my firm, will exercise the care, skill, prudence, and diligence under prevailing circumstances that a prudent person, acting in a like capacity and familiar with such matters, would use in the conduct of an enterprise of like character and with like aims. The aforementioned firm that I represent is a registered investment advisor under the Securities Act of 1940 and will serve as an investment fiduciary for the Endowment Fund under the Uniform Prudent Management of Institutional Funds Act of 2012 (UPMIFA).

\_\_\_\_\_  
Signature of Principal of  
The Investment Firm

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Firm Name

\_\_\_\_\_  
Today's Date

\_\_\_\_\_  
Firm Address

\_\_\_\_\_  
Phone Number

**FOR THE ENDOWMENT FUND SERVICE PROVIDERS**

I hereby acknowledge and accept receipt of Texas Southern University investment goals and objectives policy statement dated August 31, 2021 (date of approval by the Board of Regents).

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Firm Name

\_\_\_\_\_  
Today's Date

\_\_\_\_\_  
Firm Address

\_\_\_\_\_  
Phone Number

**RECOMENDATION FOR THE  
IMPLEMENTATION OF OUR  
INVESTMENT POLICY  
STATEMENT**

In order to implement your investment policy statement, the following steps are recommended:

1. Each member of the Board of Regents of Texas Southern University should independently review this statement.
2. This investment policy statement should then be discussed amongst the Board of Regents concerning any necessary changes.
3. The investment policy statement should be voted upon then dated and signed by the Chairman of the Board of Regents and included within the Board of Regents meeting minutes.
4. Each service provider to the Endowment Fund (custodian, portfolio manager, investment advisor, investment consultant, broker, and actuary) should sign the receipt of and the acknowledgement of this investment policy statement. These acknowledgements should be included within the Endowment Fund sponsor's minutes or written consents.